

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
May 15, 2017**

The South Middleton Board of School Directors met on May 15, 2017, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear - Absent
Mr. Michael Berk
Mrs. Stacey Knavel
Mrs. Elizabeth Meikrantz
Mr. Thomas Merlie

Mr. Christopher Morgan
Mr. Randy Varner
Mr. Robert Winters
Mr. Scott Witwer

Administrative Staff

Dr. Alan Moyer, Superintendent
David Bitner, Asst. Prin. – YBMS - Absent
Connie Connolly, Dir. Spec. Ed. - Absent
Patrick Dieter, Athletic Dir.
Joel Hain, Prin. – BSHS
Trisha Reed, Principal – IFEC - Absent
Nicole Weber, Asst. Bus. Mgr.
Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.
David Boley, Principal – Rice
Mark Correll, Asst. Prin. – BSHS - Absent
Andrew Glantz, Dir. Buildings/Grounds
Chris Monasmith, Network Admin.
Kim Spisak, Asst. Prin. – Rice - Absent
Dr. Jesse White, Prin. – YBMS

Student Representatives

William T. Webber
Elaina Clancy

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pohawka

INTRODUCTIONS AND RECOGNITION

Dr. Moyer, Superintendent, and Mr. Berk, President of the Board, introduced and recognized William Webber, Student Representative to the Board, for serving on the Board over the past two years. Dr. Moyer also recognized William Webber and Emma Spisak for being honored at the John Travers awards ceremony today.

Dr. Moyer also acknowledged the 2 donations that were received to assist in reducing student lunch balances. Menasha Corporation Foundation donated \$250, and Marilyn Shiffer donated \$200.

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the minutes of the following meetings:

- April 10, 2017 – Budget Workshop
- April 24, 2017 – Budget Workshop
- May 1, 2017 – Planning/Regular Board Meeting

The motion passed unanimously.

FINANCIAL REPORT

Financial Reports - April 2017

The Board approved payment of General Fund bills represented by checks #55183 to #55206 in the amount of \$94,000.15; payroll represented by PYRL505 in the amount of \$735,897.55; direct deposits represented by D0050086 to D0050087 in the amount of \$192.60; UCH payments represented by UCQ12017 in the amount of \$75.18 represented in attached summary.

The Board approved payment of Activity Fund bills represented by checks #15558 to #15567 in the amount of \$11,058.90 represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by check #06999 in the amount of \$90,449.32 represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #20191 to #20228 in the amount of \$8,579.86 represented in the attached summary.

The Board approved payment of Construction Fund bills represented by check #203 in the amount of \$675,327.35 represented in the attached summary.

The Board approved payment of procurement transactions for April 2017 in the amount of \$39,927.03 represented in the attached summary.

The Board approved the April 2017 Treasurer's Report as attached.

The motion passed as follows:

Mr. Steven Bear - Absent
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes

Yes – 7, 1 – Absent, 1 - Abstention

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES

Dr. Moyer reported on the upcoming retiree dinner, scheduled for June 5th. He also reported on the Wellness Committee that was recently formed. Lastly, he reported that the Professional Development Committee met today to plan for upcoming professional development activities.

NOTICES AND COMMUNICATIONS - None

BOARD COMMITTEE REPORTS

Finance Committee – Mr. Berk

Mr. Berk reported that the committee met earlier this evening and reviewed the following items: insurances, bus stops for 2017-2018, template for three-year rolling budgets, bid opening, wellness committee, and status update with ARAMARK.

Policy Committee – Mr. Merlie

Mr. Merlie reported that the Policy Committee met earlier this evening and reviewed the following policies:

- Student Fundraising
- Gifts, Grants and Donations
- Naming of School Properties

NEW BUSINESS

Mr. Merlie made a motion, seconded by Mr. Winters, that the Board approves the agenda for the May 15, 2017 meeting. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the adoption of the proposed final budget for the 2017-2018 school year:

SOUTH MIDDLETON SCHOOL DISTRICT
Resolution Authorizing Proposed Final Budget
Display and Advertising

RESOLVED, by the Board of School Directors of South Middleton School District, as follows:

1. The proposed Final Budget of the School District for the 2017- 2018 fiscal year on form PDE 2028 as presented to the School Board shall be considered the proposed Final Budget of the School District for the 2017- 2018 fiscal year and shall be made available for public inspection after this date.
2. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise Final Budget Notice in substantially the form as presented to the

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School Board. The Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.

Mr. Steven Bear - Absent
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Yes
Mr. Robert Winters - No
Mr. Scott Witwer - Yes

Yes – 7, - No- 1, Absent - 1, Abstention - 0

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the Board approves Noone & Associates to provide real estate appraisal services in the amount of \$7,200 of the Days Inn, as per the attached.

Mr. Steven Bear - Absent
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes

Yes – 7, - No - 0, Absent - 1, Abstention - 1

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board appoints Nicole L. Weber, as the Board Treasurer for the 2017-2018 school year, beginning July 1, 2017, and ending June 30, 2018. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Morgan, that the Board approves the disposal of the attached assets, in accordance with Policy #711. **The motion passed unanimously**

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the Board awards the bids for the W.G. Rice Renovation project as per the attached. **The motion passed as follows:**

Mr. Steven Bear - Absent
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Yes
Mr. Robert Winters - Abstain
Mr. Scott Witwer - Yes

Yes – 7, 1 – Absent, 1 - Abstention

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board awards the removal of asbestos for the Rice Elementary School to First Capital Insulation of York, PA. The motion passed unanimously. **The motion passed unanimously.**

Mr. Varner made a motion, seconded by Mr. Merlie, that the Board approves the Second Reading (Final) of the following policies:

- Policy #824 - Maintaining Professional Adult/Student Boundaries
- Policy #000 - Board Policy/Procedure/Administrative Regulations
- Policy #004 - Membership
- Policy #007 - Policy Manual Access
- Policy #011 - Principles for Governance and Leadership - Recommend Deletion

The motion passed unanimously.

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Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the first reading of the following policies:

- Policy #808 - Food Services
- Policy #115 - Career & Technical Education
- Policy #116 - Tutoring
- Policy #127 - Assessment System
- Policy #137 - Home Education Programs
- Policy #138 - English as a Second Language/Bilingual Education Program
- Policy #209.2 - Diabetes Management
- Policy #212 - Reporting Student Progress
- Policy #251 - Homeless Students
- Policy #255 - Educational Stability for Children in Foster Care
- Policy #236 - Suicide - This policy is recommended for deletion. - Already updated in the 800 Section (Policy #819)

The motion passed unanimously.

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the Therabilities contract to provide services to special education students for the 2017-2018 school year. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the Board approves the 2017-2018 special education contract between the CAIU and SMSD to provide special education services. **The motion passed as follows:**

Mr. Steven Bear - Absent
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes

Yes – 7, 1 – Absent, 1 - Abstention

Mr. Merlie made a motion, seconded by Mr. Varner that the Board approves the YBMS Planning Guide for the 2017-2018 school year. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the Board authorizes the administration to proceed with the renewal of Year 5 of 5 contract with ARAMARK, and submit the appropriate documentation of the PA Department of Education. **The motion passed as follows:**

Mr. Steven Bear - Absent
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes

Yes – 7, 1 – Absent, 1 - Abstention

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the 2017-2018 school lunch prices as follows:

- \$1.85 - Breakfast (all students)
- \$2.70 - Elementary (K-5) - Lunch

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\$2.80 - Secondary (6-12) - Lunch

\$2.70 - Breakfast (adult)

\$3.75 - Lunch (adult)

The motion passed unanimously.

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the Board accepts, with regret, the resignation for the purpose of retirement of Sharonn Williams, Director of Educational Technology, effective July 24, 2017. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the Board employs Janette Fulton as Director of Special Education (Act 93 position), beginning July 1, 2017. Salary: \$79,500 (replacing Connie Connolly) **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board employs the following ESY (extended school year) staff for the Summer of 2017 @ \$35.00/hr. **The motion passed unanimously.**

ESY instruction will be on Tuesdays, Wednesday, and Thursdays (AM) from 6/27/17 - 7/27/17.

Allyson Chiavacci

Rachael Reis

Angie Mentzer - Nurse

Elizabeth Sheaffer

Amy Spears

Carrie Stine

Teresa Schwander

George Hing

The motion passed unanimously.

Mr. Varner made a motion, seconded by Mr. Merlie, that the Board employs the following instructional aides for ESY services for the Summer of 2017.

Krista Henry

Karen Henry

Diana Papa

Deb Mowe

Kim Ronan

Shana Peery

All instructional aides will be paid at their hourly rates for ESY services

The motion passed unanimously.

Mr. Varner made a motion, seconded by Mr. Merlie, that the Board approves the employment of the attached extra duty, athletic positions. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mrs. Meikrantz that the Board employs the following summer maintenance help at \$9.00/hr., beginning June 9, 2017, and ending August 18, 2017.

Brian Roden

Jordan Bell

Drew Boley

The motion passed unanimously.

CITIZENS PARTICIPATION

Mrs. Denise MacIvor spoke regarding the one bid received for general construction and remarked on the re-structuring of school district debt.

ANNOUNCEMENTS/INFORMATION ITEMS

Mr. Winters complimented the Bubbler Foundation on the annual awards banquet held at Allenberry, and thanked Mrs. Meikrantz for her role in assisting with the foundation and the banquet.

ADJOURNMENT

Mr. Merlie made a motion to adjourn the meeting at 7:45 p.m. **The motion passed unanimously**

Respectfully Submitted,

Matthew Ulmer
Board Secretary